



BOARD MEETING

June 8, 2017

Time: 6:52pm – 7:55pm
Location: 117 N. Franklin St, Hempstead, NY 11550
Facilitator: Bishop Barrington Goldson, Chairman of the Board of Trustees
Board Secretary: Felicia Barracks

Trustees in Attendance: Dawn West, Robert Stewart, Roderick Roberts, Stephen Rowley and Sandra O’Neil

Others Present: Wayne Haughton (Executive Director), Dermoth Mattison (MS Principal), Donna Douglas (Director of Operations), Washburn Martin (Business Manager) and Nicholas Stapleton (Chief Academic Officer)

Board Chairman Goldson opened the meeting and thanked everyone for their attendance. The next meeting has been scheduled for June 19, 2017 at 6:30pm. Chairman Goldson announced that Trustee Sheila Dancy-Wilkins has been excused from serving on the Board. Currently, there are two (2) candidates being interviewed.

Chairman Goldson called for the Board of Trustees Resolution to revise the school’s curriculum to improve technology instruction on all grade levels in the upcoming school year. Trustee West read the resolution. The Board of Trustees approves the recommended *Project Lead the Way* curriculum to take effect in the 2017-2018 school year.

Chairman Goldson requested a motion to accept the Board of Trustees Resolution to revise the school’s curriculum to improve technology instruction on all grade levels in the upcoming school year. Motioned by Vice Chairman Stewart, seconded by Trustee Roberts.

Chairman Goldson called for the Board of Trustees Resolution to revise the K-8 English Language Arts and Mathematics curriculums for the upcoming school year. Trustee West read the resolution. The Board of Trustees approves the recommended curriculum to take effect in the 2017-2018 school year.

Chairman Goldson requested a motion to accept the Board of Trustees Resolution to revise the K-8 English Language Arts and Mathematics curriculums for the upcoming school year. Motioned by Trustee Roberts, seconded by Vice Chairman Stewart.

Chairman Goldson called for the Board of Trustees Resolution to ratify and approve the bond insurance for the purpose of the construction project for the High School expansion of the Academy Charter School. Trustee West read the resolution. The Board of Trustees approves the bond insurance for the purpose of the construction project for the High School expansion of the Academy Charter School.

Chairman Goldson requested a motion to accept the Board of Trustees Resolution to ratify and approve the bond insurance for the purpose of the construction project for the High School

expansion of the Academy Charter School. Motioned by Trustee Rowley, seconded by Trustee Roberts.

Chairman Goldson advised that construction is slated to begin prior to September 2017.

Chairman Goldson requested a motion to accept the Executive Director's Report as it has been presented. Motioned by Trustee Roberts, seconded by Trustee West.

Board Chairman Goldson called for the Director of Operation's Report.

Report: Director of Operation's Report

Person Responsible: Donna Douglas

Discussion

- ❖ Student Recruitment
- ❖ Registration
- ❖ Current Student Enrollment
- ❖ Attendance as of April 26, 2017
- ❖ Textbooks
- ❖ Staff Recruitment

Action Items:

Deadlines:

Conclusion:

Ms. Douglas provided the Board with her report. In summary, Ms. Douglas provided the Board with updates regarding student recruitment and staffing. The current numbers of enrolled students are 923. Regarding staff recruitment; the High School has three vacancies. Interviews and demo lessons have been scheduled for these positions. Both the Elementary School and Middle School are completely staffed. Board Chairman Goldson thanked her for her report.

Board Chairman Goldson requested a motion to accept the Director of Operation's Report. Motioned by Trustee Rowley seconded by Trustee West.

Report/Reporter: Business Manager's Report (Feb/Mar)

Person Responsible: Washburn Martin

Discussion

- ❖ Financial Analysis
- ❖ Profit & Loss
- ❖ Balance Sheet
- ❖ Statement of Cash Flows
- ❖ Capital Expenditure

Action Items:

None

Deadlines:

None

Conclusion:

Board Chairman Goldson requested a motion to table the Business Manager’s Report and accept the resolution. At this time, the financials have not been reviewed or approved. This will be completed in the near future. The resolution was read by Trustee Rowley. Motioned by Trustee Roberts, seconded by Trustee Rowley.

Board Chairman Goldson called for the PTO’s Report. He welcomed Ms. Stephanie Gomez; the newly elected Vice President for the PTO.

Report: PTO’s Report

Person Responsible: Sandra O’Neil

Discussion

- ❖ Meetings
- ❖ Events & Activities
- ❖ Fundraisers
- ❖ Financial Report

Action Items:

Deadlines:

Conclusion:

Mrs. Oneil provided the Board with her report. The PTO held its monthly meeting on May 11, 2017. Regarding events and activities, the PTO earned \$1,325.00 from the Family Skate Night at United Skates of America. The first Paint and Sip Party was a great success. Mothers and sons enjoyed a great bonding experience. The Staff Appreciation Luncheon held on May 24, 2017 was also a great success. The staff provided wonderful positive feedback. Lastly, the Daddy and Daughter will be held on June 16, 2017 in the Middle School Gym. The Memorial Day dress down Fundraiser yielded \$1,554.61.

Board Chairman Goldson accepted the PTO’s Report and expressed appreciation for the work of the PTO. Motioned by Vice Chairman Stewart, seconded by Trustee West.

Dr. Stapleton advised that an email update had been sent out notifying all staff of the breakdown for the new school year (including leadership). They are as follows:

- Grade K-2 - Camille Morris, Associate Principal
 - Grade 3-5 - Keiron Phillips, Associate Principal
 - Grade 6-8 - Dermoth Mattison, Associate Principal
 - High School - Travis Holloway, Associate Principal; and Wayne Peterkin, Assistant Principal
 - Chief Academic Officer - Dr. Nicholas Stapleton.
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With no further questions or comments, Board Chairman Goldson requested a motion to adjourn the meeting. Motioned by Trustee Rowley, seconded by Vice Chairman Stewart.

Board Chairman Goldson thanked everyone for attending and the meeting came to an adjournment at 7:55 PM.