



BOARD MEETING FOR THE ACADEMY CHARTER SCHOOL
January 27, 2022

Time: 6:30 pm – 7:53 pm.
Location: Virtual Meeting (Zoom Webinar)
Facilitator: Robert T. Stewart, Chairman of the Board of Trustees
Board Secretary: Shanakay Walker

Trustees in Attendance: Stephen Rowley, Dale James, Dorothy Burton, Dawn West, Carol Beckles, Claudette Harrison, Marie Graham

Others Present: Barrington Goldson (President and Chief Executive Officer) Wayne Haughton (Chief Development Officer), Nicholas Stapleton (Chief Academic Officer), Alwayne Burke (Group Chief Financial Officer), Sandra Oneil (Chief People Officer & General Counsel), Paula Morris (Chief of Instructional Technology & Innovation), Antonia Christian (Shared Services Officer), Felicia Barracks (Chief Strategic Development Officer)

Chairman Stewart called for the President and Chief Executive Officer's Report.

Report/Reporter: President and Chief Executive Officer's Report

Person Responsible: Bishop Barrington Goldson

Action Items: None

Conclusion: Bishop Goldson provided the Board with the highlights from his report. Our application to start a charter in Wyandanch was formally approved by our authorizer, the Charter School Institute ("CSI") on January 6, 2022. There are discussions in progress to secure a school site for the short term and long-term needs of the Academy Charter School – Wyandanch. Regarding legal matters, the school continues to voice opposition to the proposed apartment complex. We are still hopeful that a peaceful resolution will be met shortly. Regarding academics, our in-house assessment calendar has shifted slightly to accommodate our response to the pandemic and our academic team has been able to effectively measure the progress of our scholars. Dr. Stapleton will cover the results in greater detail. Academic after school programs, Saturday Academy and extracurricular activities are operating successfully and all COVID-19 protocols are being adhered to. The CTE program, under the direction of Dr. Pierre-Louis, continues to make tremendous strides. Our Cyber Security scholars are now ranked #11 in the State after previously being ranked at #15. They competed against over 500 schools statewide in the Air Force Cyber Patriots National Competition. The Drone Technology program will launch at the end of the month. It will be the first formal CTE Drone Technology Program in the Nassau region. The Human Capital team has launched its recruitment campaign for the 2022-23 school year, which includes the staffing needs for our Wyandanch school. The Human Capital team continues

to expand on our international recruitment campaign to meet staffing needs. Ms. Oneil, Chief People & Legal Officer will cover this area in greater detail.

The School's COVID testing lab continues to be effective and a helpful tool in assisting us in our COVID management strategy. The Human Capital team successfully navigated the transition of our medical insurance plan. Ms. Christian, Shared Services Operations Officer, has also assisted with this effort. The operational team will continue to focus on preparing an operations manual. We continue to perform parental and staffing satisfaction surveys. Our team has prioritized the development of a strategic fundraising plan and will continue to provide the Board with updates.

Chairman Stewart requested a motion to accept the President and Chief Executive Officer's Report. Motioned by Trustee Roberts, seconded by Trustee Rowley.

The floor was opened for questions or comments on the President and Chief Executive Officer's Report.

Chairman Stewart called for the Chief Academic Officer's Report.

Report: Chief Academic Officer's Report

Person Responsible: Dr. Nicholas Stapleton

Action Items: None

Conclusion: Dr. Stapleton provided the Board with highlights from his report. After the holiday break, the schools reopened for virtual instruction on Monday, January 3, 2022. Scholars returned in person on Monday, January 10. With the new CDC quarantine rules, we are expecting a steadier trend of in-person attendance for the remainder of the 2021-2022 school year. This school year has shifted the traditional schedule of administering interim assessments in English Language Arts and Mathematics as we deal with some of the challenges associated with the pandemic. Traditionally, three assessments are scheduled, but this year we will only schedule two assessments. The first exams were administered in December 2021, but there are some limitations as indicated. Dr. Stapleton provided data for the results Hempstead and Uniondale. Scholars were scheduled to take the January 2022 regents exam. However, on December 21, the New York State Education Department informed schools "that due to the ongoing impact of COVID-19", the exams are canceled. The Department has also adopted emergency regulation with the respect to the impact on meeting the requirements for the high school diploma. There has been no decision regarding cancellation of the June 2022 Regents exams. However, both of our high schools are in the process of administering practice Regent's exams in all core subjects. At this juncture during the 2021-2022 school year, scholar attendance remains satisfactory.

Chairman Stewart requested a motion to accept the Chief Academic Officer's Report. Motioned by Trustee Harrison, seconded by Trustee Beckles.

The floor was opened for questions or comments on the report received. A discussion was held.

Chairman Stewart called for the Chief Development Officer's Report.

Report/Reporter: Chief Development Officer's Report.

Person Responsible: Wayne Haughton

Action Items: None

Conclusion: Mr. Haughton provided the Board with the highlights from his report. There was a deep cleaning in the middle school and upper elementary school as a COVID-19 precautionary measure. The eastern side of the Uniondale high school building is still in the process of completion. The underpinning is completed, and the casting of the foundation is ongoing. The installation of the steel beams and framing is ongoing, and the decking of the ground floor has begun.

Chairman Stewart requested a motion to accept the Chief Development Officer's Report. Motioned by Trustee West, seconded by Trustee Burton.

The floor was opened for questions or comments on the report received. A discussion was held.

Chairman Stewart called for the Chief People and Legal Officer's Report.

Report: Chief People and Legal Officer

Person Responsible: Sandra Oneil

Action Items: None

Conclusion: Mrs. Oneil provided the Board with highlights from her report. 17 employees were hired in the reporting month, 11 of which were teachers. The Human Capital team is receiving many applications in response to the advertisements that were placed regarding open positions. We are also continuing the International Recruitment program to fill open positions. She provided data regarding voluntary and involuntary terminations. Continuation letters with pay rate changes were sent to the staff. There are 9 employees on a leave of absence, some which are maternity leave. Over the next few weeks, we will be complete our I-9 audit to ensure we are complying in this area. The Academy continues the process of legally voicing its opposition to the proposed apartment complex between the schools. The Academy has agreed to court sponsored mediation in the Garner matter and that is schedule for June 2022. The beneficiary and emergency contact platform in Paylocity will be completed before the end of July.

Chairman Stewart requested a motion to accept the Chief People and Legal Officer's Report. Motioned by Trustee Burton, seconded by Trustee Beckles.

The floor was opened for questions or comments on the report received. A discussion was held.

Chairman Stewart called for the Shared Services Operations Officer's Report.

Report: Shared Services Officer

Person Responsible: Antonia Christian

Action Items: None

Conclusion: Ms. Christian provided the Board with highlights from her report. We are 6 months in our current planning year. Our medical plan is under review to identify high impact items. The team is looking at a potential partner to support pre pregnancy and post parturum needs for staff.

Chairman Stewart requested a motion to accept the Shared Services Officer's Report.
Motioned by Trustee James, seconded by Trustee Harrison.

Chairman Stewart called for the Chief Instructional Tech and Innovation Officer's Report.

Report: Chief Instructional Tech and Innovation Officer

Person Responsible: Dr. Paula Morris

Action Items: None

Conclusion: Dr. Morris provided the Board with highlights from her report. The computer network, cyber security and software arms of the Instructional Technology and Innovation areas of the section are efficiently functional. We continue to monitor needs when it comes to additional services from our communication vendors to sure-up scaling of existing Wi-Fi to meet the demands of an increased population.

The team paused last week to celebrate the life of Mr. Charles Derose, who consulted in the Hempstead Upper Elementary School. His passing left the team saddened, but the care shown to them by the Academy Charter School's leadership team went a long way in reassuring them that his service was valued and that he would be missed.

Chairman Stewart requested a motion to accept the CMO Officer's Report.
Motioned by Trustee Harrison, seconded by Trustee Beckles.

Chairman Stewart called for the Group Chief Financial Officer's Report.

Report: Group Chief Financial Officer's Report

Person Responsible: Alwayne Burke

Action Items: None

Conclusion: Mr. Burke provided an update on the financial status of the Academy. The revenue numbers are consistent with the budget. For the receivables, they relate to the 2020 school year because of our current building structure, and we are required to build in advance for the 2020 school year. The billings have been made and we are awaiting collections. All receivables related to the 2021 school year have already been collected. The current receivables are now related to next school year. For other initiatives, we are currently in the process of doing an inventory of other assets such as furniture and books. As it pertains to the accounting systems, they are using a new system to process payments. It has been a good system so far, but there are some areas that needs to be worked on. For the investment policy, we are planning to set aside resources to be invested in the near future. The numbers for the report will be provided in August to get a full understanding of the 2021 school year.

Chairman Stewart requested a motion to accept the Group Chief Financial Officer's Report. Motioned by Trustee James, seconded by Trustee West.

The floor was opened for questions or comments on the report received. A discussion was held.

Resolutions

Resolutions hereafter was given a document number and voted on by Board of Trustees accordingly. Additionally, Chairman Stewart had each trustee vote individually on each resolution.

- **Resolution 1001-2022** – Unanimously passed by the Board of Trustees
Re: May Monthly Financial Committee Report
- **Resolution 1002-2022** - Unanimously passed by the Board of Trustees
Re: Amended Budget

With no further questions or comments, Board Chairman Stewart requested a motion to adjourn the meeting. Motioned by Trustee Graham, seconded by Trustee West.

Board Chairman Stewart thanked everyone for attending. He gave all the Trustees an opportunity to greet all attendees at the Board Meeting. The meeting was adjourned at 7:53 pm.